

Essex Open Netball Club – Constitution

1. NAME

The club will be called Essex Open Netball Club (hereinafter called "the Club") and will be affiliated to England Netball.

2. AIMS & OBJECTIVES

2.1 The aims and objectives of the Club will be:

to offer coaching and competitive opportunities in Netball

to promote the club within the local community and the wider Netball community

to ensure a duty of care and safeguarding to all members of the Club to provide all its services in a way that is fair to everyone

to ensure that all present and future members receive fair and equal treatment . to provide support to all players to help them achieve their full potential in Netball

3.MEMBERSHIP

3.1 Membership will consist of officers and members of the Club.

3.2 All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct that the Club has adopted.

3.3 Members may resign from membership at any time by giving notice to the Club Secretary

4. MEMBERSHIP CATEGORIES

4.1 Junior Membership – all under 14 (as at midnight on 31st August) players will be classed as Junior members.

4.2 Senior Membership – all over 14 (as at midnight on 31st August) players and affiliated volunteers will be classed as Senior members

4.3 Honorary Membership – awarded to individuals by the Club Committee.

4.4 Voting rights – All Senior and Honorary Members will be eligible to vote at the AGM and any EGMs.

4. MEMBERSHIP FEES

4.1 Membership fees will be set annually and agreed by Club Committee. 5.

OFFICERS OF THE CLUB

5.1 The officers of the Club will be:

Chairman
Deputy Chairman
Club Secretary
Club Treasurer
Safeguarding Officer
Communications Officer
Tournament Secretary
First Aid Officer
Caps Accreditation Officer

5.2 Officers will be elected annually at the Annual General Meeting. 5.3 All officers will retire each year but will be eligible for re-appointment. 5.4 The following representatives will be nominated from their respective groups Junior Coach Representative

Senior Coach Representative
Two Senior Player Representative

6. ROLE WITHIN THE CLUB

6.1 The officers of the Club will initially appoint or seek election for the following roles;

Honorary Officers:

6.2 Roles will be elected annually at the Annual General Meeting. 6.3 All Honorary Officers will retire each year but will be eligible for re-appointment.

6.4 Officers of the club may also hold Honorary Officer roles if no other club member is elected.

6.5 The Club committee may fill any casual vacancy in respect of the elected Honorary Officers to act until the next AGM.

7. MANAGEMENT COMMITTEE

7.1 The Club will be managed through the Management Committee consisting of the Officers of the Club and the nominated representatives as section 5 above. Only these posts will have the right to vote at meetings of the Management Committee.

7.2 Meetings of the Management Committee will be convened by the Secretary of the Club and be held no less than 3 times per year.

7.3 The quorum required for business to be agreed at Management Committee meetings will be 3.

7.4 The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the Club.

7.5 The Management Committee will have powers to appoint subcommittees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

7.6 The Management Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7.7 The Club Committee shall determine any questions as to interpretation of the constitution.

7.8 All attending Committee Members shall have a vote. Where a vote is tied, the Club Chairman shall cast the deciding vote.

8. FINANCE

8.1 All club monies will be banked in accounts held in the name of the Club. 8.2

The Club Treasurer will be responsible for the finances of the Club. 8.3 The

financial year of the Club will end on 31st July each year.

8.4 An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

8.5 Any cheques drawn against club funds should hold the signature of the Treasurer or Chairman.

8.6 All funds raised by or on behalf of the Club shall be used to achieve the aims and interests of the Club and for no other purpose

9. ANNUAL GENERAL MEETINGS

9.1 Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

9.2 The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

9.3 Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

9.4 Elections of Honorary Officers are to take place at the AGM.

9.5 All members as detailed in section 4 will have the right to vote at the AGM. 9.6

The quorum for AGMs will be 8.

9.7 The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

10. DISCIPLINE & APPEALS

10.1 The Club adopts the England Netball Codes of Conduct in force at any time. All members of the club will adhere to the guidelines of all these codes..

10.2 All complaints regarding the behaviour of members should be submitted in writing to the Club Secretary.

10.3 The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

10.4 The outcome of a disciplinary hearing will be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 28 days of the hearing.

10.5 There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 28 days of the Secretary receiving the appeal.

11. DISSOLUTION

11.1 A resolution to dissolve the Club can only be passed at an AGM or EGM through a majority vote of the membership.

11.2 In the event of dissolution, any assets of the Club that remain will become the property of the people / persons taking over the players and/or the players themselves.

12. AMENDMENTS TO THE CONSTITUTION

12.1 The Constitution shall be reviewed on an annual basis

12.2 Proposals to alter or to add to the Constitution shall be received by the Club Secretary in writing not later than 14 days before the Annual General Meeting

12.3 The constitution will only be changed through agreement by majority vote at an AGM or EGM.

13. DECLARATION

Essex Open Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

RRBlanche 13/09/2024

Rosemarie Reynolds-Blanche

Chair